PUBLIC SAETY COMMITTEE MINUTES

9/29/15

5:15 PM

**1. CALL TO ORDER**: 5:15 PM

ROLL CALL:

Jim Houdek

Venise Mugler

Greg Sondalle

Barb Jordan

Meg McCullough (5:55 PM)

Sue Kozlowski/Excused

Kevin Schaefer/Absent

Others Present:

Chief Olson

Michael Andrews

Lauren Calnin

Jayme Schenk

**2. FIRE DEPARTMENT:**

**OLD BUSINESS:** None

**NEW BUSINESS:**

In Chief Bubolz’s absence his August monthly report was read by Chair Jordan (copy attached).

Motion by Sondalle, second by Houdek to approve August monthly report. Motion carried.

**3. POLICE DEPARTMENT**:

**OLD BUSINESS:** None

**NEW BUSINESS**:

**A. Drug Drop-off Box/Camera**

Lauren Calnin and Jayme Schenk of Marquette Co. Health Dept. advised that Wisconsin Prescription

Pill Drug Disposal will donate the box and HCHY will pay for the camera. The pedestal box will be

installed in the front vestibule of Montello City Hall and will be accessible to the public during regular

City Hall business hours. This will provide a safe disposal site for the public to drop off unused and

expired drugs which will be disposed of by the Montello Police Department.

Jordan asked Calnin if there have been any safety issues with the drug drop off box which is located

in the Westfield Village Hall and Calnin stated there had not.

Motion by Houdek, second by Sondalle to approve the installation of the drug drop off box at the

Montello City Hall. Motion carried. There will be a picture and an article in the paper once this box

is installed.

**B. E. Water Street Signage**

Chief Olson stated that he had received a request from DPW for signage to be placed regarding

Mill Street not being a thru street. Semi drivers going to the Industrial Park located on E. 5th Street

apparently have a problem getting to Mill Street.

It is a dead end, semis head down there and then have an extremely difficult time turning

their rigs around. The Committee stated that we need to take a look at the volume of traffic which

is involved to see if any signage is justified. It was commented that this would affect only new

drivers that would be confused the first time going to the Industrial Park location.

**C. 2016 Budget:**

ChiefOlson stated there are two increases in his proposed 2016 budget. Both involve #817

Computer Equipment and the use of Spillman and Spillman Mobile which is the program used by law

enforcement in the office as well as the squad. Montello Police Dept. contracts with Marquette Co.

Sheriff’s Office for this service. The yearly Spillman fee is up $500 from last year and Spillman Mobile

is a one-time charge of $900. Chief Olson reported no other increases in the budget and this is the

first increase he has had in several years. He stated he has never gone over budget and returns

money to the general fund yearly.

Jordan stated she wanted to give a heads up to the Committee that she will be presenting a

recommendation to the Personnel Committee to change Chief Olson from a hourly employee to a

salaried employee. This will eliminate his comp time.

Houdek questioned the $9,000 current balance in Account #360 Vehicle which should be placed in

a CD for future purchase of the next squad car. Chief Olson will check with Clerk Calnin to see what

the status is on this. Houdek also requested what amount we had in CD’s for the purchase of the last

squad car, the balance of the CD’s and how much Montello Police Department returned to the

general budget for 2015.

Chief Olson stated that the projected revenue for 2015 from the Municipal Court was set at $9,500

which we have exceeded. The projected revenue for 2016 is set at $17,500. The projected expense

in 2015 for City Attorney fees was $7,000. The projected expense for 2016 is decreased to $6,000.

Chief Olson stated that he has handled the major portion of the Municipal Court traffic pre-trial

conferences and stipulations without the City Attorney which is very time consuming but saves on

the expense of having the City Attorney present. The possibility of Montello Police Department

getting the municipal court fines was mentioned; however this will be discussed with the City

auditor Craig regarding the legality of this.

It was decided to hold the MPD budget for approval from this Committee until after the Finance

Committee meets on 9/30/15 to discuss the situation and then to submit the MPD budget to the

Council following our October 21 Public Safety Meeting.

**D. Municipal Court Update:**

Chief Olson stated he attended the Joint Municipal Court meeting on 9/24/15 where he was given

information stating that the City of Montello currently has $16,775.50 in outstanding fines. Chief

explained the process and time line from when a person is ticketed until the money is received by

the City stating that these fines never go away but can take several months to receive. The Court

also offers a payment plan working with the defendant on a payment schedule.

Houdek asked if there were any other options for collection other than license suspension and

Chief Olsen stated that last year they started with tax intercept which results in the fine being

automatically taken out of the defendants state tax refund. He also stated that a warrant can be

issued for anyone having an outstanding fine on a Municipal Ordinance Citation that is covered by

City Ordinance.

**E. Citizen Comments:** None

**F. Monthly Reports:**

Chief Olson briefly reviewed the monthly reports pointing out the revenue of $2,301.68 which was

the amount of August collections for the City of Montello from the Municipal Court stating this was

the largest amount collected that he can remember.

He stated that he has received a very positive response from residents regarding the enforcement of

speeders and stated our ultimate goal is the safety of our citizens and our community..

Motion by Sondalle, second by Mugler to approve the August monthly reports. Motion carried.

**4. ANY OTHER BUSINESS:**

Sondalle inquired as to the status of the ATV Club requesting approval on year around ATV usage

in the City. He stated he was told that the ATV Club would plow the Rendezvous area for passage.

Chief Olson recommended we invite John Campbell from the ATV Club to the October 21, 2015

meeting to discuss their plans regarding any approvals.

McCullough asked Chief Olson if he received many speeding complaints regarding ATV use in the

City. He stated just a few and that most complaints received had to do with riders being off the

marked trails. He stated that the ATV Club does an excellent job with their own policing and

personally follow-up on complaints received. There have been complaints from people riding on

the trails that they are not marked well.

**5. Adjournment:**

Motion by Houdek, second by Mugler to adjourn. Motion carried. Meeting adjourned 6:05 PM.

Next meeting: Wednesday, October 21, 2015 at 6:00 PM

Minutes submitted by Jean Sheller