PUBLIC SAFETY COMMITTEE MINUTES

January 18, 2017

6:00 PM

**1. CALL TO ORDER:** 6:00 PM

**Roll Call:**

Barb Jordan, Chair

Jim Houdek

Venise Mugler

Sue Kozlowski

Greg Sondalle-Absent/Excused

Meg McCullough-Absent/Excused

Kelly Kenitz-Absent/Excused

Others Present:

Chief Olson

Chief Bubolz-Absent/Excused

Officer Zachery Roberts

Dick Daniels

Jon Sheller

**2. Fire Department:**

A. Old Business:

Minutes of the Montello Joint Fire District 12/19/16 meeting.

B. New Business:

Monthly Reports

December 2016 Incident Report was distributed.

No action taken on Fire Department business as Chief Bubolz was absent.

**3. Police Department:**

Old Business:

A. Approve Public Safety Committee minutes from 12/21/16 meeting.

Motion by Mugler, second by Houdek to approve 12/21/16 minutes. Motion carried.

B. Douglas Street Parking

There is a pending action regarding no parking on the East side of Douglas Street from Forest

Lane to Locust Lane. Letters have been sent to property owners that would be affected. These

owners were advised that they could appear at the 1/18/17 Public Safety meeting to voice their

concerns. There was no response to the meeting and no one reached out to Chief Olson. The

Chief did reach out to the owner of a duplex and they have sufficient parking.

Houdek stated this will now go to License and Ordinance to add this no parking area to the

Ordinance.

New Business:

A. Bow hunt in City limits request-Jim Pourchet/288 Woodland Avenue

Pourchet was a no show. Comments were made stating that there are a lot of residences in that

area and safety is an issue. No action taken.

B. Snow shoveling procedure/authorization-Dick Daniels

Daniels expressed concern regarding the current billing system. Billing will now be done by the

City Clerk and Daniels will be paid by the City.

Also discussed was the process to clear sidewalks. There will be a change in the Ordinance to

designate the Chief as the authorized body as they enforce it. Chief Olson states overall this process

is going well.

C. WI Association of Community Oriented Policing Conference

Chief Olson and Officer Roberts will be attending this three day conference in WI Dells on 1/25,

1/26 and 1/27/17. Chief Olson will give a report on this at next month’s meeting. This conference

fee is a budgeted expense.

D. DARE

Chief Olson will begin the DARE Program starting on February 1, 2017 at Forest Lane and St. John’s

Lutheran Schools where approximately 55 5th graders will participate. He explained the program and

also referenced the Surgeon General’s recent report advising of the effectiveness of this program. He

has money in the DARE account and will be ordering the Keep It Real workbooks and other materials

soon.

E. Citizen Comments

Jon Sheller advised that the Social Host Ordinance is now gone; however the County is sending the

Legislature requests to reinstate this Ordinance.

F. Monthly Reports

Chief Olson reviewed the monthly reports and stated that the 12/31/16 budget balance is misleading

as the grant money reimbursement received for wages and benefits is not listed in Account 111 but

is listed in a revenue account per the City Clerk. Houdek stated next month after all 2016 expenses/

revenue are in that the budget balance sheet should reflect this after the audit is final.

It was also mentioned that the money collected from the Municipal Court for 2016 for the City was

$19,919.03.

Motion by Kozlowski, second by Mugler to accept the monthly reports. Motion carried.

4. Any Other Business:

Mugler inquired if there was still a “Safe Ride Program” in the County. Olson stated yes.

5. Adjournment:

Motion by Kozlowski, second by Mugler to adjourn. Motion carried.

Meeting adjourned 6:40 PM

Next meeting scheduled for Wednesday, February 15, 2017 at 6:00 PM.

Minutes submitted by Jean Sheller