CITY OF MONTELLO

COMMON COUNCIL MINUTES

3-6-17

Meeting called to order at 7PM by Mayor Doudna

**Members Present**: Jim Houdek, Fran Demke, Venise Mugler, Barb Jordan, Ken Streich, Karlene Utke, Frank Breitenbach, Joanna Christian

**Others Present**: Jean Sheller, Chief Olson, Ron Knutson, Jean Cuff, Fred Logemann

Motion by Breitenbach/Streich to approve agenda. Motion carried.

Motion by Jordan/Mugler to approve 2-6-17 council minutes. Motion carried.

Motion by Jordan/Streich to approve 2-23-17 Buildings & Purchasing minutes. Motion carried.

Motion by Streich/Mugler to approve the February, 2017 revised voucher list with clarification to be made from Public Works Director or Clerk on 4 checks. Motion carried.

Motion by Christian/Jordan to approve the 2-23-17 License and Ordinance minutes. Discussion on wording. Utke stated should say in odd year for City Attorney. Mayor stated wording changes as recommended by Utke: to begin in 2017 as 2 year term, to be elected in odd years. Motion carried.

Motion by Utke/Streich to approve the 2-28-17 Mayor’s Planning & Advisory minutes. Motion carried.

Motion by Mugler/Houdek to approve the 2-15-17 Public Safety minutes. Discussion on grant money: Utke disagreed with the way the money is presented, Mayor stated would discuss with accountant. (NOTE: The money is in the account that the auditor stated it should be in) More discussion on grant money. Chief Olson stated this was for information to council, felt important to show the grant money. Motion carried. Christian thanked PD for extra effort to get grant money.

Motion by Breitenbach/Mugler to approve the 2-9-17 Public Works minutes. Motion carried

Motion by Streich/Jordan to approve the 2-13-17 Cable/Technology minutes. Motion carried.

OLD BUSINESS:

1. DISCUSSION REGARDING PROCEDURES FOR APPROVING COMMITTEE MEETING MINUTES.

Christian felt new procedure long & drawn out, procedure is recommendation, not a necessity. Suggested minute approval at end of each committee meeting. Discussion on options. Mayor felt first recommendation not necessary, but second was good. Minutes from committee meeting can be sent to council as final, committees are to make sure they are correct/final before sending to council.

1. USE OF CITY EMAILS: Mayor stated transition over next 2 months to use only city emails: no old or personal emails, advise any contacts.

NEW BUSINESS:

1. Greg Sondalle asked to be removed from Public Safety, Bill Faulkner will be added. Motion by Christian/Mugler to approve change. Motion carried.

MAYOR’S COMMENTS:

* Mayor has continued to meet with employees to observe job duties, feels it is a good thing to know.
* Attended first citizen police academy, learned a lot & thanked Chief Olson.

CITIZEN COMMENTS: Ron Knutson was glad to hear about not adopting new committee minute approval procedure, felt it was too time consuming.

COMMUNICATIONS AND OTHER MISC. BUSINESS: Utke had opportunity to meet Officer Zach Roberts. He was very professional.

Motion by Streich/Houdek to adjourn.

Motion carried at 7:48 pm

Minutes by Marie Puterbaugh