PUBLIC SAFETY COMMITTEE MINUTES

Wednesday, February 21, 2018

6:00 PM

**1. Call to Order:** 6:00 PM

 **Roll Call:**

 Barb Jordan, Chair

 Jim Houdek

 Venise Mugler

 Sue Kozlowski

 Kelly Kenitz

 Seth Hardell

 Bill Faulkner

 **Other’s Present:**

 Chief Rick Olson

 Chief Glen Bubolz

Meeting began with Chief Olson requesting a moment of silence for the recent victims of the Florida

School shooting and recent murders of police officers.

**2. Fire Department:**

Old Business: None

 New Business:

 A. Chief Bubolz read his monthly report. (copy attached)

 He advised that the Firemen’s Fund Raiser will be held 3/24/18 at the Montello Fire Station.

 He also stated there is currently an entry level firefighter class going on with 26 attendees of

 which the Montello Fire Department has 5 attending.

**3. Police Department:**

Old Business: Squad Computer

 Chief Olson provided two bids; one from Baycom $3,887.00 and one from CDS Office Technologies

 $4,498.00. Motion made by Faulkner, second by Houdek to purchase the computer with funds from

 a MPD CD from Baycom. Motion Carried.

 New Business:

 A. Fish ‘n Fun-Jim Houdek

 Jim outlined the event scheduled for May 4, 5, 6, 2018. This event will be similar to the prior

 festivities. He requested a noise ordinance extension until 11PM on 5/4/18 and 5/5/18 due to music

 being provided on West Street. He also requested closure of West Street from 8:00AM on 5/4/18

 until 9:00PM on Sunday 5/6/18. Once again wrist bands will be provided to legal age attendees for

 alcohol consumption. Motion by Kenitz, second by Mugler to approve this request. Motion carried

 with Houdek and Jordan abstaining.

 B. Venise Mugler Recognition

 Chief Olson thanked Mugler for all the free time she has donated involving computer purchasing,

 new e-mails, instruction to employees and advice. Her efforts are greatly appreciated.

 C. Walker Kierstyn Resignation

 Jordan stated that Officer Kierstyn has submitted his letter of resignation effective 2/28/18. Jordan

 stated she and Houdek had spoken to Walker and he stated he wants to stay closer to his home

 where his family is located, he did not like the drive from Adams and was unhappy with his schedule

 starting 2 hours early some days.

 Mugler inquired as to the one-year contract he had signed at the beginning of his employment. Chief

 stated that the cost of his uniforms and any training that the City paid for will be deducted from his

 final paycheck.

 D. Hiring Update

 Chief Olson stated that 3 candidates were interviewed. Two of the applicants have also returned for

 ride alongs with the Chief and background checks are on-going. The Mayor has been advised and will

 have this on the Personnel Meeting Agenda on 2/28/18. Motion by Mugler, second by Faulkner to

 recommend the hiring of these two individuals, one as a full-time officer and one as a part-time

 officer. Motion carried.

 Mugler inquired if the part-time officer will need to sign a one-year contract as well and Chief Olson

 advised that this would be a requirement.

 E. CPR/AED Training

 Jordan stated that she had been contacted by Mike Kohnke regarding certification in CPR/AED for

 the employees at City Hall. She stated she is still getting information on this. The Committee agreed

 this would be a good idea to proceed with this training. Jordan stated that the City currently does not

 have an AED at City Hall.

 F. Citizens Police Academy

 Chief Olson stated that 5-6 citizens have expressed interest in attending the next Citizen’s Police

 Academy which he plans on starting in approximately 2 weeks. This Academy is one hour per week

 for 6 weeks.

 G. Citizen Comments: None

 H. Monthly Reports:

 January monthly reports were reviewed. Motion by Kozlowski, second by Hardell to accept monthly

 reports. Motion carried.

 Jordan inquired if the Joint Municipal Court is still going strong. Chief advised that there is a

 large amount of money for fines that remains outstanding. Tax Intercept is one means used to

 collect unpaid fines but Chief is wondering if everything is being done that can be done to collect

 this outstanding money. He will bring it up at the next joint meeting. Jordan stated this should be

 a priority.

4. Any Other Business:

 Chief gave an update on the damaged squad stating he picked it up today. Chief also stated how

 pleased he was working with the League of Municipalities and Statewide insurance people who were

 extremely helpful.

 Chief also stated he attended the WI Police Chiefs Mid-Winter Training Conference last week in WI

 Dells. He stated this was an extremely positive experience where issues from mental health,

 technology, school safety and legal updates were addressed and discussed. He stated he learned a lot

 and there were 410 Chiefs in attendance.

 He also stated that on Monday he met with Administrator Banker at Montello Schools to discuss

 school safety and they will soon start having monthly meetings with other agencies to address this.

 Chief also stated that the Mayor has requested he work on security issues for City Hall. At this

 time he has met and discussed security with several companies and received some estimates to date.

 Kozlowski inquired as to the status of the school crossing signs for Montello Schools. Chief stated

 that the signs should be here this week.

5. Adjournment:

 Motion by Kenitz, second by Mugler to adjourn. Motion carried. Meeting adjourned 7:51 PM.

Next meeting scheduled for Wednesday, March 21, 2018 at 6:00 PM

Minutes submitted by Jean Sheller