PUBLIC SAFETY COMMITTEE MINUTES

Wednesday, April 18, 2018

6:00 PM

**1. Call to Order:** 6:00 PM

**Roll Call:**

Barb Jordan, Chair

Jim Houdek

Venise Mugler

Sue Kozlowski

Bill Faulkner

Kelly Kenitz

Seth Hardell

**Others Present:**

Chief Bubolz

Chief Olson

Officer Holmes

**2. Fire Department:**

Old Business: None

New Business:

Monthly update read by Chief Bubolz.

**3. Police Department:**

Old Business: Municipal Court Revenue

Concern for the unpaid fines was discussed. Meeting of the Municipal Court Committee is pending.

All were encouraged to submit any questions they have for this meeting to Chief if they are unable

to attend. E-mail will be sent advising of meeting date.

New Business:

A. Montello School Safety

A committee, made up of law enforcement, school staff, administration, Fire Dept. etc. has been re-

established to update/upgrade Montello Schools policies regarding all aspects of safety.

B. Emergency Procedure for City Hall

There is currently no plan regarding emergency procedures for City Hall. Chief Olson will be

developing a plan and having an in-service for the city employees.

C. Acknowledge-Colin Zeumer

Chief Olson stated that former MPD officer Colin Zeumer has done a great job in assisting MPD

with computer issues such as TraCS and his assistance is greatly appreciated.

D. Part-time Officer Update

The officer has declined the position. Chief will review the other applications.

E. Retirement-Jean Sheller

The job opening has been posted.

F. Citizen Comments: None

G. Monthly Reports:

Reports were reviewed. Account #810 currently shows a balance of - $1,188.57. This reflects the

purchase of the new squad laptop in the amount of $3,887 which has been paid for out of a CD.

This amount has to be listed as an expense but will show up in the general fund as revenue. The

actual balance at this time in this account is $2,678.82.

Motion by Mugler, second by Faulkner to accept monthly reports. Motion carried.

4. Any Other Business:

Kozlowski expressed concerned regarding students being in the Forest Lane School building too

early in the morning. Discussion followed.

Barb thanked Seth Hardell for serving as a committee member. His service was greatly appreciated.

As he has moved out of the City he will be replaced by Dennis Schrimpf.

5. Adjournment:

Motion by Houdek, second by Mugler to adjourn. Motion carried.

Meeting adjourned 6:47 PM.

Next meeting scheduled for May 16, 2018 at 6:00 PM

Minutes submitted by Jean Sheller