CITY OF MONTELLO

AD-HOC SAFETY SUB-COMMITTEE ON BUILDING ENFORCEMENTS MINUTES

MONDAY, FEBRUARY 25, 2019

6:30 PM

Called meeting to order at 6:30 PM.

Present: Joanna Jackman, Mayor Doudna, Barb Jordan, Venise Mugler,

Others Present: Bud Daggett, Mike Kohnke, Chara Hall, Jeff Frazer

1. NEW BUSINESS:
2. DISCUSSION ON FORMATION
3. Discussion with possible action, Chairperson appointment.

Mayor appointed Joanna Jackman to be Chairperson for this committee.

1. Discussion with possible action, voting committee members.

The members present determined that seven voting members would constitute the committee.

* Voting Members: Joanna Jackman, Venise Mugler, Barb Jordan, Jim Houdek, Bud Daggett, Chara Hall, school representative
* Non-Voting Members: Mike Kohnke, Jeff Frazer
1. Discussion with possible action, time lines and goals.

Discussion held on international property maintenance code book and chapter 194-Housing Standards.

* Motion by Mugler/Jordan to purchase international property maintenance code book. Motion carried.
* Goal #1: Divide each chapter of IPMC (International [property maintenance code) book to each committee member. Give members 30 days to read, understand and meet again to discuss.
* Discussion on form letters to be designed and written.
* Bud will check with other communities for best practices.
1. Discussion with possible action, committee assignments.
* 194-2, Inspections: Barb Jordan
* 194-3, Enforcements: Chara Hall
* 194-7, General Maintenance: Mike Kohnke
* 194-6, Ventilation and heating: Venise Mugler
* 194-8, Minimum space: Joanna Jackman
* 194-9, Responsibilities: Joanna Jackman
* 194-10, Rooming Houses: Joanna Jackman
* 194-11, Unfit Dwellings: Venise Mugler

Motion by Jackman/Jordan to move items 5, 6 and 7 to next meeting. Motion carried.

1. Discussion with possible action, Reading of current building ordinances.
2. Discussion with possible action, Recommendations for amendments to current ordinance.
3. Discussion with possible action, initial discussion on enforcement, costs and reimbursements.
4. SET NEXT MEETING DATE.

March 25, 2019 at 7 PM.

1. ADJOURNMENT

Motion by Jackman/Mugler to adjourn. Motion carried at 7:55 PM.

Minutes by Mayor Doudna