PUBLIC SAETY COMMITTEE MINUTES

9/29/15

5:15 PM

**1. CALL TO ORDER**: 5:15 PM

 ROLL CALL:

 Jim Houdek

 Venise Mugler

 Greg Sondalle

 Barb Jordan

 Meg McCullough (5:55 PM)

 Sue Kozlowski/Excused

 Kevin Schaefer/Absent

 Others Present:

 Chief Olson

 Michael Andrews

 Lauren Calnin

 Jayme Schenk

**2. FIRE DEPARTMENT:**

 **OLD BUSINESS:** None

 **NEW BUSINESS:**

 In Chief Bubolz’s absence his August monthly report was read by Chair Jordan (copy attached).

 Motion by Sondalle, second by Houdek to approve August monthly report. Motion carried.

**3. POLICE DEPARTMENT**:

 **OLD BUSINESS:** None

 **NEW BUSINESS**:

 **A. Drug Drop-off Box/Camera**

 Lauren Calnin and Jayme Schenk of Marquette Co. Health Dept. advised that Wisconsin Prescription

 Pill Drug Disposal will donate the box and HCHY will pay for the camera. The pedestal box will be

 installed in the front vestibule of Montello City Hall and will be accessible to the public during regular

 City Hall business hours. This will provide a safe disposal site for the public to drop off unused and

 expired drugs which will be disposed of by the Montello Police Department.

 Jordan asked Calnin if there have been any safety issues with the drug drop off box which is located

 in the Westfield Village Hall and Calnin stated there had not.

 Motion by Houdek, second by Sondalle to approve the installation of the drug drop off box at the

 Montello City Hall. Motion carried. There will be a picture and an article in the paper once this box

 is installed.

 **B. E. Water Street Signage**

 Chief Olson stated that he had received a request from DPW for signage to be placed regarding

 Mill Street not being a thru street. Semi drivers going to the Industrial Park located on E. 5th Street

 apparently have a problem getting to Mill Street.

 It is a dead end, semis head down there and then have an extremely difficult time turning

 their rigs around. The Committee stated that we need to take a look at the volume of traffic which

 is involved to see if any signage is justified. It was commented that this would affect only new

 drivers that would be confused the first time going to the Industrial Park location.

 **C. 2016 Budget:**

 ChiefOlson stated there are two increases in his proposed 2016 budget. Both involve #817

 Computer Equipment and the use of Spillman and Spillman Mobile which is the program used by law

 enforcement in the office as well as the squad. Montello Police Dept. contracts with Marquette Co.

 Sheriff’s Office for this service. The yearly Spillman fee is up $500 from last year and Spillman Mobile

 is a one-time charge of $900. Chief Olson reported no other increases in the budget and this is the

 first increase he has had in several years. He stated he has never gone over budget and returns

 money to the general fund yearly.

Jordan stated she wanted to give a heads up to the Committee that she will be presenting a

 recommendation to the Personnel Committee to change Chief Olson from a hourly employee to a

 salaried employee. This will eliminate his comp time.

 Houdek questioned the $9,000 current balance in Account #360 Vehicle which should be placed in

 a CD for future purchase of the next squad car. Chief Olson will check with Clerk Calnin to see what

 the status is on this. Houdek also requested what amount we had in CD’s for the purchase of the last

 squad car, the balance of the CD’s and how much Montello Police Department returned to the

 general budget for 2015.

 Chief Olson stated that the projected revenue for 2015 from the Municipal Court was set at $9,500

 which we have exceeded. The projected revenue for 2016 is set at $17,500. The projected expense

 in 2015 for City Attorney fees was $7,000. The projected expense for 2016 is decreased to $6,000.

 Chief Olson stated that he has handled the major portion of the Municipal Court traffic pre-trial

 conferences and stipulations without the City Attorney which is very time consuming but saves on

 the expense of having the City Attorney present. The possibility of Montello Police Department

 getting the municipal court fines was mentioned; however this will be discussed with the City

 auditor Craig regarding the legality of this.

 It was decided to hold the MPD budget for approval from this Committee until after the Finance

 Committee meets on 9/30/15 to discuss the situation and then to submit the MPD budget to the

 Council following our October 21 Public Safety Meeting.

 **D. Municipal Court Update:**

Chief Olson stated he attended the Joint Municipal Court meeting on 9/24/15 where he was given

 information stating that the City of Montello currently has $16,775.50 in outstanding fines. Chief

 explained the process and time line from when a person is ticketed until the money is received by

 the City stating that these fines never go away but can take several months to receive. The Court

 also offers a payment plan working with the defendant on a payment schedule.

Houdek asked if there were any other options for collection other than license suspension and

 Chief Olsen stated that last year they started with tax intercept which results in the fine being

 automatically taken out of the defendants state tax refund. He also stated that a warrant can be

 issued for anyone having an outstanding fine on a Municipal Ordinance Citation that is covered by

 City Ordinance.

 **E. Citizen Comments:** None

 **F. Monthly Reports:**

 Chief Olson briefly reviewed the monthly reports pointing out the revenue of $2,301.68 which was

 the amount of August collections for the City of Montello from the Municipal Court stating this was

 the largest amount collected that he can remember.

 He stated that he has received a very positive response from residents regarding the enforcement of

 speeders and stated our ultimate goal is the safety of our citizens and our community..

 Motion by Sondalle, second by Mugler to approve the August monthly reports. Motion carried.

 **4. ANY OTHER BUSINESS:**

Sondalle inquired as to the status of the ATV Club requesting approval on year around ATV usage

 in the City. He stated he was told that the ATV Club would plow the Rendezvous area for passage.

 Chief Olson recommended we invite John Campbell from the ATV Club to the October 21, 2015

 meeting to discuss their plans regarding any approvals.

 McCullough asked Chief Olson if he received many speeding complaints regarding ATV use in the

 City. He stated just a few and that most complaints received had to do with riders being off the

 marked trails. He stated that the ATV Club does an excellent job with their own policing and

 personally follow-up on complaints received. There have been complaints from people riding on

 the trails that they are not marked well.

 **5. Adjournment:**

Motion by Houdek, second by Mugler to adjourn. Motion carried. Meeting adjourned 6:05 PM.

 Next meeting: Wednesday, October 21, 2015 at 6:00 PM

 Minutes submitted by Jean Sheller