CITY OF MONTELLO

PUBLIC WORKS MINUTES

11-10-16

Called to order 7:00 PM

Members Present: Frank Breitenbach, Karlene Utke, Ken Streich, Ron Weiss, Venise Mugler

Others Present: Mike Kohnke, Fred Logemann, Barb Jordan

Motion by Breitenbach/Utke to approve comp time/monthly reports. Some discussion on hours monthly vs weekly. Motion carried.

OLD BUSINESS:

1. MSA Projects update: Kohnke gave update on projects

Motion by Breitenbach/Mugler to move item #9 on agenda to next item. Motion carried

9. Water Tower Payment Schedule: Streich spoke about payments - $1200.00 per month has to be put away in order to make payment for second half.

a. Motion by Breitenbach/Mugler to have Clerk/Treasurer take out $1200.00 of S/W funds each month to set aside for water tower payments.

 - Discussion on payment schedule

 - Motion carried.

1. Out of state training: Discussion on out state training for Dude Solutions. Discussion on how many people to send and benefits of training. Discussion on other department’s ability to use program. Kohnke to get numbers for 2 people for next month meeting.
2. Holiday decorations: Discussion on whether City agreed to pay for banner: previous month’s minutes have motion to recommend for city to purchase, those minutes were approved by council. Banner will be ordered. Utke would like this to go on December finance committee agenda.
3. Sewer & Water Clerk desk: Kohnke handed out quote with pictures. City has money in maintenance fund that can be used for installation. If remainder of cost split between sewer and water funds it would be $1860.43 from each account. Motion by Breitenbach/Mugler to go ahead with splitting cost between sewer and water funds. Motion carried.
4. Budget: No changes since last meeting. There will be no money set aside for vehicles.
5. Douglas Ave. parking: Barb Jordan will put on Public Safety agenda, along with basketball hoop in the road.
6. Zoning issue letter: Kohnke gave update & information. They have been cooperating & have until December 1st to make all necessary changes to be legal. Some discussion on carports and moveable sheds in the city.
7. CD monies: Motion by Weiss/Breitenbach to CD $10,000 for heavy equipment. Motion carried.
8. WisDOT CSS monies: committee must decide from approved list what to use money for. Discussion on crosswalks, fencing and retaining wall. Discussion on responsible party for cleaning/snow removal of fencing. Discussion on decorative treatments. Committee decided to go with decorative treatments. Kohnke will inform DOT.

NEW BUSINESS:

1. Fire Calls: Streich informed committee that it had been brought to his attention that 2 employees who are also on the Fire Department have been using comp time or vacation in order to go on fire calls. He feels they should be paid for their time and not have to use the comp or vacation time. Barb Jordan pointed out salary employee shouldn’t have issue. Weiss brought up insurance, would that be legally an option? Barb Jordan stated she would support employees getting paid while on fire calls, but would like it to go to personnel & find out if legally ok because of insurance. Motion by Breitenbach/Weiss to forward to personnel that employees on fire department do not have to take/dock time to go on fire calls. Motion carried.
2. Main St water main repair bids end on November 29th. Special meeting to approve bid scheduled for December 1st at 7:00 pm

Motion by Mugler/Utke to adjourn. Motion carried at 8:00 PM.

Minutes by Marie Puterbaugh