CITY OF MONTELLO

PUBLIC SAFETY COMMITTEE MINUTES

September 24, 2025

6:00 PM

**1. Call to Order:** 6:00 PM

**Roll Call:** Venise Mugler, Brian Schrimpf, Richard Dufour, Danielle Pierce, Chuck Bornhoeft, Jim Sramek, Kelly Kenitz, Dick Dufour (virtually)

**Others Present:** Captain Kowalski, Acting Mayor Ken Striech, City Clerk Lindsey Machkovich, Ron Knutson, Sheriff Konrath, Ron Barger, Marilyn Merrill

**2. Fire Department:**

Old Business: None

New Business: None

**3. Police Department:**

Old Business: None

**New Business**:

1. Monthly Reports. Updated by Captain Kowalski total of 59 cases for August. Motion to approve by Mugler. Second, by Bornhoeft. Motion approved.
2. Municipal Court Update. Updated by Captain Kowalski. Next meeting will be on Wednesday, October 1, 2025. 1st quarter of 2026 City of Adams will join.
3. Christmas Parade Event, Discussion with Possible Action. Mugler made a motion that the time of the event will not work as the Christmas Tree Lightening is the same night at 7:00 p.m. would like the event to change its time to 7:30 p.m. or change the date of the parade. Captain Kowalski stated that there are conflicts with changing the date as other municipalities have Christmas events going on and there would not be enough law enforcement available. Kenitz made motion to approve event given that they change the time or date. Seconded by Pierce. Motion approved.
4. Chair Schrimpf made motion to go into closed session to discuss Sheriff’s Department Contract and Police Department Staffing. Mugler made motion to convene in closed session. Seconded by Dufour. Motion approved by 7 ayes and 0 nays at 6:18 p.m.
5. Contract Deputy Work Hours – Schedule, Discussion with Possible Action. Dufour made motion to cut the Administrative Assistant Position. Schrimpf to open to discussion about making it part-time with no benefits. Bornhoeft made motion to approve eliminating full-time Administrative Assistant position to part-time, no benefits as of January 1, 2026. Seconded by Dufour. Went to roll call with 6 ayes and 1 nay. Motion approved.
6. Citizen Comments: Halloween will be on October 31, 2025, from 5-7 p.m.

**4. Other Business**:

**5. Adjournment:**

Motion by Mugler, second by Dufour adjourn. Motion carried. The meeting adjourned 7:09 PM.

Next meeting scheduled for Wednesday, October 15, 2025.

Minutes submitted by Bobbi Richter.